



PHILIP L. BROWNING  
Director

**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020  
(213) 351-5602

Board of Supervisors

GLORIA MOLINA

First District

MARK RIDLEY-THOMAS

Second District

ZEV YAROSLAVSKY

Third District

DON KNABE

Fourth District

MICHAEL D. ANTONOVICH

Fifth District

February 12, 2013

To: Supervisor Mark Ridley-Thomas, Chairman  
Supervisor Gloria Molina  
Supervisor Zev Yaroslavsky  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: Philip L. Browning  
Director

A handwritten signature in black ink, appearing to read "P. Browning", written over the printed name of Philip L. Browning.

**NOTICE OF INTENT TO NEGOTIATE SOLE SOURCE CONTRACTS FOR COMMUNITY TREATMENT FACILITY (CTF) SERVICES WITH STAR VIEW CHILDREN AND FAMILY SERVICES, INC. AND VISTA DEL MAR CHILD AND FAMILY SERVICES**

This is to notify the Board that the Department of Children and Family Services (DCFS), the Department of Mental Health (DMH), and the Probation Department (Probation) intend to negotiate sole source contracts with Star View Children and Family Services, Inc., (Star View) and Vista Del Mar Child and Family Services (Vista Del Mar) within two weeks from the date of this memo, in accordance with Board Policy Number 5.100. The prospective contractors will provide CTF placement services for DCFS, DMH, and Probation children with severe psychiatric and behavioral problems.

DCFS, along with DMH and Probation, currently contracts with Star View and Vista Del Mar for CTF services. In accordance with the California Department of Social Services (CDSS) regulations, DCFS obtained written approval from CDSS on July 17, 2012, to procure by negotiation five-year contracts with the two agencies. The effective date of the contracts will be January 1, 2014, or date of execution, whichever is later, through December 31, 2014, with four additional one-year options to extend the contracts through December 31, 2018.

According to Board policy, departments intending to negotiate sole source services contracts of \$250,000 or greater, must provide advance written notice to the Board. State regulations permit departments to enter into procurement by negotiation for sole source contracts where unique circumstances necessitate its use.

Star View and Vista Del Mar are the only two facilities licensed by CDSS to provide these specialized services in the State of California. The CTF service contracts provide placement options for DCFS, DMH, and Probation children who require higher levels of service than those provided by Rate Classification Level (RCL) 14 Group Homes, and are the only secure residential group settings for children outside of psychiatric hospitals.

The contract term is for one year, with four additional one-year options to extend the contracts, contingent upon the availability of funds. The total projected annual amount for the contracts with Star View and Vista Del Mar is \$2,283,000. The funding consists of 25.32% (\$578,000) State funding passed through the Department of Mental Health directly to DCFS; 60.40% (\$1,379,000) net County cost (NCC) funds budgeted through DCFS' Assistance Payments; 4.38% (\$100,000) NCC remitted by the Probation Department; and 9.90% (\$226,000) in 2011 State Realignment funds remitted through DCFS.

If you have any questions or require additional information, please contact me or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

PLB:CMM  
KAF:fc

c: Chief Executive Officer  
County Counsel  
Executive Officer, Board of Supervisors  
Director, Department of Mental Health  
Chief Probation Officer